

Neighbour Notification Plan

To: 50 Villiers Rd., Padstow Heights, NSW, 211

Subject: Notification of Proposed Home-Based Food Business

Applicant Name: Yongshi Tang & Kunqi Liu

Email: gomango16@hotmail.com

Date: 18/03/2025

Dear Neighbour,

1. Description of Proposal

I hope this letter finds you well. I am writing to inform you about my new home-based food business, Soy Sweet, which I will be operating from my home, 52 Villiers Rd., Padstow Heights, NSW, 211. The business will involve the preparation and sale of food products in compliance with local health and safety regulations.

The business activities will be limited to the following:

- Food preparation within the designated kitchen area.
- Packaging and storage of food in compliance with food safety standards.
- Delivery or pickup services within approved operating hours.

There will be no significant changes to the external appearance of the property, and noise or traffic disruptions will be minimal.

2. Proposed Area for Business Use

Below is an annotated plan of the residential dwelling, highlighting the areas designated for business activities:

Annotated Plan Details:

Kitchen Area: Primary food preparation space.



Pickup/Delivery Point: A designated area for customer pickup (if applicable).



Note: No structural changes will be made to the dwelling, and all business operations will comply with local regulations.

3. Operational Details

Business Hours: Wednesday to Sunday, 8am – 5pm

Expected Traffic: Minimal, primarily related to food deliveries and occasional customer pickups.

Noise & Disturbance: Operations will not create excessive noise, odors, or disturbances beyond standard residential activity.

Waste Management: All waste will be disposed of per local council regulations.

I want to assure you that my operations will have minimal impact on our neighbourhood. There will be no significant changes in traffic, noise, or waste production. I will also be mindful of delivery times and customer interactions to maintain the peaceful environment we all enjoy.

Please feel free to reach out to me if you have any questions or concerns. I appreciate your support and understanding as I embark on this exciting venture.

Best Regards,

Yongshi Tang & Kunqi Liu

Neighbour Name: *Stephanie Harrison*

Neighbour Signature: *[Handwritten Signature]*